

Guidelines

Edward J. Boland Financial Assistance Fund

The Edward J. Boland Financial Assistance Fund's purpose shall be to provide financial assistance to CEA members experiencing severe financial problems.

1. The fund shall be available only to current active CEA members experiencing extraordinary and/or catastrophic financial conditions. (Former active members who are on leave directly due to the circumstance that generated the application for assistance, may apply within 6 months of their leave effective date.)
 - A. Displacement of family because of unforeseen disasters (i.e. fire/hurricane).
 - B. Severe physical trauma, which results in an extraordinary financial burden (i.e. heart transplant, cancer).
 - C. Other conditions which lead to extraordinary financial burden (i.e., multiple births, assistance for purchasing equipment for handicapped dependents).
2. All requests for money must come to the Boland Committee through the governance committee of the local association, with the consent of the applicant. Requests will be limited to three per year per local. Additional requests may be granted special consideration under extenuating circumstances.
3. The local association shall ascertain the need and recommend a dollar amount to be granted. The Boland Committee shall consider that recommendation but is not in any way bound by such recommendation.
4. The affiliate shall submit the completed application form to the Boland Fund Committee.
5. Individuals may be granted up to \$5,000 during a fiscal year (July –June).
6. Grants will be limited to a maximum of 3 times per person.
7. The fund is not to be considered a disability supplement to welfare provisions in local contracts, or seed money for fund raising.
8. Requests may be made once per fiscal year for each individual and must be filed on the correct forms, which consist of the application and the financial affidavit.

9. If reason for requests involves any losses that are covered by insurance (fire, illness, accident, etc) application must disclose any insurance proceeds received or anticipated.
10. All the information on the application and the financial affidavit must be complete and accurate.
11. Evidence of extreme financial need must be shown in the application and financial affidavit. A copy of the applicant's most recent IRS tax return must be provided.
12. The allocation of monies from the Boland Fund shall be the responsibility of the Boland Committee based upon the committee's evaluation of the case.
13. All monies will be awarded directly to the individual applicant based upon information received in the application and financial affidavit, and upon the availability of funds.
14. The committee will review each application on an individual merit basis. The committee's decision will be sent in writing to the applicant with a copy to the local as soon as possible.