Monthly Evidence Checklist for Educator Evaluation

May

♦ **Review your professional development in identified goal areas or areas targeted for growth.** Determine your progress in reaching your objectives.

♦ **Review Control factors and let your evaluator know of any excessive student absences, changes in student absences, changes in student populations (esp. as they relate to your SLOs), etc.**

♦ **Collect evidence to support focus area(s), goals, and objectives and upload to data management system, such as:**
  ✓ PD activities in which you have participated
  ✓ Student work
  ✓ Notes re: your observations of student progress or challenges

♦ **Administer students’ post-assessment (if pre-assessment was given in September).**

♦ **Put the finishing touches on your end-of-year self-assessment.**